

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on June 30, 2014, in the Grandview School Cafeteria, Hamilton Drive East, North Caldwell, NJ, at 7:34 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present: Mr. Robert Projansky, Vice President  
Mrs. Valerie Buccino  
Mrs. Jann Skelton

Absent: Mr. Robert Kessler, President  
Mrs. Marianne Bohrer

Also Present: Dr. Linda Freda, Superintendent  
Mr. Michael Halik, Business Administrator / Board Secretary

**VICE PRESIDENT'S REPORT**

Mr. Projansky congratulated the graduating classes and thanked the teaching staff and administration for a successful school year.

**SUPERINTENDENT'S REPORT**

Dr. Freda stated the "clap-out" went well and sent congratulations to the sixth grade. She then thanked the North Caldwell Partnership for Education (NCPE) for all the donations to the district.

**PUBLIC RECOGNITION**

None

**COMMITTEE REPORTS**

None

GENERAL RESOLUTIONS

**G1. RESOLVED** that the Board of Education accept an IPAD as a gift from the **West Essex Parents for Autism Awareness, Inc.** valued at \$500.00.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 3    No: 0

**G2. RESOLVED** that the Board of Education approve payment to **Dr. Sy-Te** in the amount of \$675.00 for a neurological assessment for **student #8005045.**

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 3    No: 0

**G3. RESOLVED** that the Board of Education approve **Bylaws #0141, Board Member Number and Term,** at first reading.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 3    No: 0

**G4. RESOLVED** that the Board of Education approve **Bylaws #0143, Board Member Election and Appointment,** at first reading.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 3    No: 0

**G5. RESOLVED** that the Board of Education approve **Policy #1581, Victim of Domestic or Sexual Violence Leave,** at first reading.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 3    No: 0

**G6. RESOLVED** that the Board of Education approve **Policy #3125, Employment of Teaching Staff Members,** at first reading.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 3 No: 0

**G7. RESOLVED** that the Board of Education approve **Policy #3230, Outside Activities**, at first reading.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 3 No: 0

**G8. RESOLVED** that the Board of Education approve **Regulation #3240, Professional Development for Teachers and School Leaders**, at first reading.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 3 No: 0

**G9. RESOLVED** that the Board of Education approve **Policy #3240, Professional Development for Teachers and School Leaders**, at first reading.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 3 No: 0

**G10. RESOLVED** that the Board of Education approve **Policy #4125, Employment of Support Staff Members**, at first reading.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 3 No: 0

**G11. RESOLVED** that the Board of Education approve **Policy #4230, Outside Activities**, at first reading.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 3 No: 0

**G12. RESOLVED** that the Board of Education approve the facilities use form submitted on behalf of **North Caldwell Partnership for Education**.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 3 No: 0

**G13. RESOLVED** that the Board of Education approve the **Summer Data Entry Clerk** job description.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 3 No: 0

**G14. RESOLVED** that the Board of Education approve submission of the IDEA grant application for Fiscal Year 2015 and accept the grant award of the following funds upon subsequent approval of the FY2015 IDEA application:

<b>Basic:</b>	<b>\$139,927.00</b>
<b>Preschool:</b>	<b>\$ 6,808.00</b>

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 3 No: 0

**G15. RESOLVED** that the Board of Education approve the contract with **Mountain Lakes** for the 2014-2015 school year from September, 2014 through June 30, 2015, at a total tentative tuition charge of \$560.00 for **student #8003895** for four (4) hours of services a year.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 3 No: 0

**G16. RESOLVED** that the Board of Education approve the contract with **Commission for the Blind and Visually Impaired** for the 2014-2015 school year from September 1, 2014 through June 30, 2015, at a total tentative tuition charge of \$12,000.00 for **student #8003806** for Education level three (3) services.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 3 No: 0

**BUSINESS RESOLUTIONS**

- B1. RESOLVED** that the Board of Education approve the **Public and Confidential Minutes of June 10, 2014.**

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 2    No: 0

Abstain: Mr. Projansky

- B2. RESOLVED** that the Board of Education approve the **June 11, 2014, Hand Check Register** in the amount of \$97,237.50.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 3    No: 0

- B3. RESOLVED** that the Board of Education approve the **May 30, 2014, Hand Check Register** in the amount of \$55.02.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 3    No: 0

- B4. RESOLVED** that the Board of Education approve the **May 31, 2014, payroll** in the amount of \$290,833.94.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 3    No: 0

- B5. RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for May 2014.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 3    No: 0

- B6. WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of May 2014, no budgetary line item account has encumbrances and expenditures which in total exceed the amount

appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

**RESOLVED** that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of May 2014, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 3    No: 0

**B7. RESOLVED** that the Board of Education approve the following line item transfers for May 30, 2014:

May 31, 2014 (Sat)

Account Number	Description	Amount		Account Number	Description	Amount
10-000-100-560-00-00	CHARTER SCHOOL PAYMENTS	3,352.00		11-000-100-566-03-00	TUITION- PRI. SCH HDCP	(3,352.00)
11-000-216-320-03-00	PUR PROF ED SVC COM/B/V	25,000.00		11-000-219-110-04-00	ABA THERAPIST	(3,000.00)
11-000-219-610-03-00	CST SUPPLIES	3,000.00		11-000-230-334-00-00	ARCH/ENGINEERING SERV	(3,100.00)
11-000-230-104-03-00	SUPERINTENDENT: SALARY	1,600.00		11-000-251-340-00-00	CENTRAL OFF PUR SERV	(1,544.00)
11-000-230-610-03-01	SUPT OFFICE EXPENSE	1,500.00		11-000-261-420-03-01	CONT SVS BLDG REPAIR DIS	(2,500.00)
11-000-251-580-00-00	CENTRAL OFFICE TRAVEL	44.00		11-000-262-621-01-02	ENERGY-NATURAL GAS-MTN	(16,925.00)
11-000-251-610-00-00	CENTRAL OFFICE SUPPLIES	1,500.00		11-000-262-622-01-00	ENERGY-ELECTRICITY-GLD	(15,000.00)
11-000-261-610-03-01	BLDG REPAIR/MAINT DIST	2,500.00		11-000-291-220-03-00	SS/FICA: OTHER	(5,000.00)
11-000-262-110-01-00	LUNCHROOM AIDES: GOULD	3,000.00		11-000-291-241-03-00	PERS/ESSEX CTY PENSION	(15,001.00)
11-000-262-110-02-01	CUSTODIAN SALARIES: GDV	7,200.00		11-120-100-101-00-00	TEACHERS SAL: GRADES 1-5	(68,500.00)
11-000-262-110-04-00	CUSTODIAN SUBSTITUTES	400.00		11-120-100-101-00-00	TEACHERS SAL: GRADES 1-5	(44,000.00)
11-000-262-490-02-00	WATER CHARGE: GRANDVIEW	1,550.00		11-130-100-101-01-02	SUB. TEACHERS SALARIES	(2,000.00)
11-000-262-610-03-01	CUSTODIAL SUPPLIES GLD	3,200.00		11-190-100-530-03-00	TELEPHONE GOULD STAFF	(4,000.00)
11-000-262-610-03-03	GROUPS UPKEEP GOULD	1,500.00		11-190-100-530-04-00	TELEPHONE GDV STAFF	(4,000.00)
11-000-262-610-03-05	CUSTODIAN UNIFORMS	75.00		11-190-100-530-05-00	POSTAGE STAFF	(100.00)

11-000-262-622-02-00	ENERGY-ELECTRICITY-GDV	15,000.00		11-190-100-610-01-02	TESTING GOULD	(1,900.00)
11-000-291-270-03-01	HEALTH BENEFITS	68,500.00		11-190-100-610-01-04	SUPPLIES: NON CONS GLD	(3,000.00)
11-000-291-280-03-04	TUITION REIMB SUPP STAFF	1.00		11-190-100-610-02-02	TESTING: GRANDVIEW	(1,900.00)
11-000-291-290-03-04	EMPLOYEE BENEFITS-OTHER	20,000.00		11-190-100-610-02-04	SUPP: NON-CONSUMABLES GV	(4,600.00)
11-110-100-101-02-00	TCHRS SAL: KINDERGARTEN	27,000.00		11-190-100-640-02-00	TEXTBOOKS: GRANDVIEW	(11,700.00)
11-120-100-101-00-02	SUBSTITUTE TEACHERS: SAL	15,000.00		11-190-100-890-00-00	MISC EXPENDITURES	(9,000.00)
11-130-100-101-01-04	CAMP DIRECTOR STIPEND	1,000.00		11-213-100-106-03-00	RESOURCE ROOM: AIDE SAL	(7,200.00)
11-190-100-610-01-09	TECH SUPPLIES: GOULD	28,500.00		11-215-100-101-02-00	PRE-SCH DISABILITY: SAL	(25,000.00)
11-190-100-610-02-09	TECH: SUPPLIES GRANDVIEW	21,900.00				

252,322.00

(252,322.00)

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 3    No: 0

**B8. RESOLVED** that the Board of Education approve the **June 30, 2014, Bills and Claims** in the amount of \$273,797.12.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 3    No: 0

**B9. RESOLVED** that the Board of Education approve the **June 13, 2014, payroll** in the amount of \$327,768.15.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 3    No: 0

**B10. RESOLVED** that the Board of Education approve the **June 23, 2014, payroll** in the amount of \$356,697.31.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 3    No: 0

**B11. RESOLVED** that the Board of Education approve the **June 19, 2014, Hand Check Register** in the amount of \$55.02.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 3    No: 0

**B12. RESOLVED** that the Board of Education approve the **June 19, 2014, Hand Check Register** in the amount of \$51,709.99.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 3    No: 0

**B13. WHEREAS**, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

**WHEREAS**, the North Caldwell Board of Education wishes to deposit anticipated current year surplus into their Capital Reserve account and Maintenance Reserve Account at year end, and

**WHEREAS**, the North Caldwell Board of Education has determined to designate surplus for the year end June 30, 2014 as follows:

- Maintain a Fund Balance not-to-exceed the state mandated 2% cap or \$250,000;
- Plus any excess Extraordinary aide over the \$100,000 Budgeted;
- Plus an additional \$200,000 to be appropriated in the 2015-2016 Budget;
- the excess above this amount is to be transferred to the Capital Reserve Account in an amount not to exceed the maximum allowable amount which is defined by the districts Long Range Facility Plan; and
- if any additional surplus exists it shall be transferred to the Maintenance Reserve Account

**NOW, THEREFORE BE IT RESOLVED**, by the North Caldwell Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 3    No: 0

**B14. WHEREAS**, a recommendation was made by the Superintendent of Schools to the **North Caldwell Board of Education ("Board")** to seek a contract for construction services for the Partial Roof Replacement at the Gould School (hereinafter "Project"); and

*WHEREAS*, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

*WHEREAS*, on Thursday, April 11th, 2014 the Board received the bids from potential bidders in accordance with N.J.S.A.18A:18A-1, *et seq.*;

*WHEREAS*, the Board has determined to abandon the Project for the 2013-14 school year and as such is rejecting all bids.

**NOW, THEREFORE BE IT RESOLVED**, that the Board hereby rejects all bids for the above-referenced Project.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 3    No: 0

**B15. WHEREAS**, a recommendation was made by the Superintendent of Schools to the North Caldwell Board of Education ("Board") to seek a contract for construction services for the Security Cameras/Access Controls at Grandview E.S. and the Gould School Project (hereinafter "Project"); and

*WHEREAS*, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

*WHEREAS*, on Wednesday, May 21st, 2014 the Board received the following bids from potential bidders in accordance with N.J.S.A.18A:18A-1, *et seq.*;

Contractor	Base Bid	Alt. #1	Alt. #2	Alt. #3	Alt. #4	Alt. #5	Alt. #6
Alarm & Communication Tech. Inc.	\$233,506	\$37,728	\$37,513	\$15,264	N/A	\$16,139	\$8,506
SAL Electric	\$395,000	\$38,000	\$8,000	\$5,000	N/A	\$12,000	\$29,000
Signal Electric Corp.	\$397,000	\$64,000	\$42,000	\$15,000	N/A	\$19,000	\$27,000

*WHEREAS*, the bid submitted by Alarm & Communications Technologies, Inc. has been reviewed and has been determined to comply with the bid specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 et seq, and

*NOW, THEREFORE: BE IT RESOLVED*, that the Board hereby awards the Project to Alarm & Communications Technologies, Inc. at an amount of \$348,656.00 which represents the Base Bid and all Alternates.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 3    No: 0

**B16.** *WHEREAS*, a recommendation was made by the Superintendent of Schools to the North Caldwell Board of Education ("Board") to seek a contract for construction services for the Exterior Masonry Repair at the Gould School (hereinafter "Project"); and

*WHEREAS*, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

*WHEREAS*, on Thursday, April 11th, 2014 the Board received the bids from potential bidders in accordance with N.J.S.A.18A:18A-1, et seq.;

*WHEREAS*, the Board has determined to abandon the Project for the 2013-14 school year and as such is rejecting all bids.

*NOW, THEREFORE: BE IT RESOLVED*, that the Board hereby rejects all bids for the above-referenced Project.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 3    No: 0

**PERSONNEL RESOLUTIONS**

**P1. RESOLVED that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers/administrators:**

<b>Name</b>	<b>Date</b>	<b>Workshop</b>	<b>Cost</b>	<b>Travel</b>
Keenan, P.	10/22/14	School Health 2014	\$174.00	\$28.83

Moved: Mrs. Buccino                      Seconded: Mrs. Skelton

Yes: 3    No: 0

**P2. RESOLVED that the Board of Education approve movement on the salary guide for the following staff members effective September 1, 2014, pursuant to the terms of the negotiated agreement:**

<b><u>Teacher</u></b>	<b><u>From</u></b>	<b><u>To</u></b>
<b>Lauren Eisinger</b>	<b>BA +30</b>	<b>MA</b>
<b>Agnes Icker</b>	<b>BA +30</b>	<b>MA</b>

Moved: Mrs. Buccino                      Seconded: Mrs. Skelton

Yes: 3    No: 0

**P3. RESOLVED that the Board of Education approve **Max Greenberg** as a substitute teacher for the 2014-2015 school year.**

Moved: Mrs. Buccino                      Seconded: Mrs. Skelton

Yes: 3    No: 0

**P4. RESOLVED that the Board of Education approve the following as Lunch/ Recess Supervisors for the 2014-2015 school year:**

- |                       |                       |
|-----------------------|-----------------------|
| <b>James Whitney</b>  | <b>Leigh Wagner</b>   |
| <b>Mike Gesario</b>   | <b>David Miller</b>   |
| <b>Chris Sancetta</b> | <b>Jeanne Jeffrey</b> |
| <b>Sharon Mottola</b> |                       |
| <b>Lisa Merlino</b>   |                       |

Moved: Mrs. Buccino      Seconded: Mrs. Skelton

Yes: 3      No: 0

- P5. RESOLVED** that the Board of Education approve **Jeanne Jeffrey** as a summer data entry clerk at a salary of \$6,500.00 effective July 1, 2014 to August 29, 2014.

Moved: Mrs. Buccino      Seconded: Mrs. Skelton

Yes: 3      No: 0

- P6. RESOLVED** that the Board of Education approve **Matthew Ulinski** as summer help at a rate of \$8.50 per hour effective July 1, 2014 to August 29, 2014 pending favorable criminal history review.

Moved: Mrs. Buccino      Seconded: Mrs. Skelton

Yes: 3      No: 0

- P7. RESOLVED** that the Board of Education approve the following teachers for one (1) hour per week of home instruction at a rate of \$50.00 per hour effective June 23, 2014 to September 4, 2014 for **student #8003291:**

**Michelle Mazzacone**  
**Joyce Husk**

Moved: Mrs. Buccino      Seconded: Mrs. Skelton

Yes: 3      No: 0

- P8. RESOLVED** that the Board of Education approve **Susan Gareffa** for additional hours of work at a rate of \$25.00 per hour for up to five (5) days not to exceed seven (7) hours per day effective June 24, 2014.

Moved: Mrs. Buccino      Seconded: Mrs. Skelton

Yes: 3      No: 0

- P9. RESOLVED** that the Board of Education approve **Gianna Zecchino** for summer work at a rate of \$8.50 per hour for up to five (5) days not to exceed seven (7) hours per day effective June 24, 2014.

**PUBLIC SESSION**

**JUNE 30, 2014**

Moved:	Mrs. Buccino	Seconded:	Mrs. Skelton
Yes:	3	No:	0

**OLD BUSINESS**

The Board discussed the remodeling of the library at Gould School. They spoke about the playground and field work that needs to be reviewed at Grandview, as well as the upcoming security updates in the district.

**NEW BUSINESS**

Mr. Halik reported that the auditors came in for the year end analysis after which he distributed their report.

The addition of a World Language position for the 2014-2015 school year was also discussed.

As there was no further business to discuss, the Board adjourned at 7:59 p.m.

Respectfully Submitted,

Michael Halik  
Business Administrator / Board Secretary